

APPLICATION FOR SIGN PERMIT

Please complete this application in full. All measurements on this application must be in feet.

Sign Location/ Address: _____

Type of Sign: (Fill in where applicable)

Permanent: (sign type: i.e. billboard, roof, wall, ground, etc...) _____

Temporary:	Banner <input type="checkbox"/>	Size of Sign: _____
	Poster <input type="checkbox"/>	Total Square Feet: _____
	Pennant <input type="checkbox"/>	Total Height: _____
	Twirling <input type="checkbox"/>	Material: _____
	Other <input type="checkbox"/>	Illumination: _____

Are there any other signs located on the same property: _____ If "Yes", Please describe type and size of sign(s): _____

Show (draw) sign location in relation to property lines and building and show setback and other existing signs on property:

I hereby acknowledge I have read this application and state the above information as true and correct and agree to comply with all Town Ordinances and State Laws regulating building and sign construction. I understand if any of the information is false or incorrect, the sign permit issued will be null and void.

Signature: _____

Date: _____

DOCUMENT SUBMISSION INFORMATION

Please give your name, business name, email, and contact number so we may contact you if needed regarding the document you are submitting.

Business Name: _____

Business Owner Name: _____

Property Owner Name: _____

Email Address: _____

Phone Number: _____

FOR OFFICE USE ONLY:

Fee: _____

Temporary Sign: _____

Permanent Sign: _____

Date of completed application: _____

Date of Issued Permit: _____ Number of Permits issued to property/business owner.: _____

Previous Permits issued to this business / property in the last year:

1.

2.

3.

4.

Date approved by Planning Commission (if required): _____

Building / Zoning Department Comments: